

Animas Public Schools

Public Concerns and Complaints

(This form to be submitted to the Superintendent)

Person(s) or group filing complaint _____

Complainant's address _____ **Phone-** _____

Date complaint is filed _____

Has the problem been discussed with the administration?

Yes **No** **Date** _____

Summary of the charges (description of the incident or event, including date, place, time, additional persons, alleged problem, and suggested solution):

Identification of other witnesses or persons with information about concern:

Animas Public Schools

**PUBLIC CONCERNS/COMPLAINTS
ABOUT FACILITIES AND SERVICES**

(SUBMIT THIS FORM TO THE SUPERINTENDENT OR BOARD PRESIDENT)

Complainant _____

Representing _____

Date of presentation _____

School or building _____

Prior contacts with the site administrator or teacher _____

Statement of complaint: _____

Action requested _____
